



WE'RE GROWING!
We're Hiring!

**ARE YOU
THE ART AGENT
WE'RE LOOKING
FOR?**

ART AGENT JOB DESCRIPTION

We're looking for an illustration agent! This is an incredible opportunity to work with one of the most respected and established art agencies. You'll work directly with art directors and our lovely artists, negotiating jobs, reviewing contracts, promoting, and much more. Our clients include top brands like Simon & Schuster, the Museum of Modern Art, Crate&Barrel, Real Simple Magazine, Anthropologie, and hundreds more. You must have experience or are familiar with commissioning illustration in the capacity of graphic designer, art director or similar. If you have experience in the book publishing industry, and especially the children's book industry, that is a huge plus! Graphic design experience, social media experience and writing/proofreading is great as you'll wear many hats in our small, but busy, internationally-renowned agency.

You're upbeat, personable, hardworking, self-motivated, detail-oriented, super-organized and enjoy helping artists thrive. The hours are super flexible, the team is lovely and our artists are top-notch! Weekly 20-30 hours with the possibility of full time in January. You'll work remotely, but need to attend our weekly staff meetings on Wednesdays from 10AM to 2PM with our friendly team in Arlington, MA and be available for weekly meetings with Senior Agent Susan McCabe in Arlington. You must live in the Boston area.

Please note: This job does not lead to illustration representation.

Here's what some of our art directors have to say:

"Lilla Rogers Studio is a buzzing hive of talent, populated with brilliant artists with unique visions, yet all sharing the verve, style, and panache of their namesake mentor and leader, Lilla Rogers. Doing projects with Lilla's top-notch professional team is always easy--and often as fun as an all-night art party!"

—Mary Ann Hall, Executive Editor, Quarry Press

"Lilla Rogers Studio is innovative, unique, on the cutting edge, interesting, loyal, friendly, colorful, trend-setting, fresh & fun! Lilla and her team embody what is important in great design. They provide limitless possibility & potential for great products because Lilla has collected, nurtured and trained an amazing team of artists. They're not afraid to put forward interesting & game-changing design because they've put their own spirit into it every time. Lilla is committed to changing the game in favor of great design with the utmost of integrity."

—Margo Tantau, VP of Creative, Creative Co-Op

"The Lilla Rogers Studio is a visual cornucopia of amazing talent! Lilla and the studio ladies are constantly inspiring their illustrators and therefore innovating in an ever changing market. A great go-to agency for a fresh approach."

—Kristen Nobles, Art Director, Candlewick Press

ABOUT THE ROLE

Agenting

You'll work closely with our Senior Agent, Susan McCabe, to respond to client requests to view art and to commission our artists (primarily by email) in a variety of markets such as book and magazine publishing, home décor, gift, baby products, and much more.

You'll work with Susan on reviewing contracts, negotiating fees, invoicing, vetting image rights, and writing up job confirmations using our user-friendly custom FileMaker Pro database. Graphic design skills are a plus.

You'll work with Lilla on special projects as needed.

Various other tasks include:

- Newsletter writing or proofreading
- Image management
- Social media

Events

You will be part of our staff at our Annual Artists and VIPs Retreat in Arlington in September 2019.

Compensation

- Salary commensurate with experience
- The Studio offers paid time off and retirement benefits

ABOUT YOU

You must be familiar with commissioning illustration in one or more markets. Experience in the book publishing and especially children's book publishing is a big plus. You are a detail person, organized, with a sense of humor and upbeat. You have experience in customer service or working in situations that require a diplomatic touch.

You're available for at least a few hours every day to check email and respond to client requests.

You're able to communicate warmly and professionally in emails and on the phone in a timely manner. You have a strong work ethic, enjoy learning new things, and stay positive.

Software & skills

You're Mac-based.

You are very comfortable with Word, Photoshop and Illustrator.

A plus:

- Wordpress
- Planoly or Hootsuite
- Constant Contact
- InDesign

HOW TO APPLY

Send your completed Application Form, along with a copy of your resume by email to info@lillarogers.com by **midnight EDT on Monday, September 24, 2018**, with "Art Agent Position" in the subject line. No phone calls, please.

Shortlisted candidates will be notified by email.